

SIG NETWORK TERMS OF REFERENCE

The SIGs Network (Network) is an advisory group of the Board of IASW and is made up of the Chair of IASW, Chief Operations Officer, Professional Development Coordinator, Office Administrator and one representative of each Special Interest Group (preferably the Chair) and one representative from the Journal Committee and International Affairs Committee. All other Board members and Board Committee Officers are entitled to attend the meetings. Additional members of the Network may be agreed by the Board. SIGs as established by the Board under the agreed Terms of Reference template.

1. The Network shall meet at least four times a year, once per quarter, the third quarter meeting will be a half day planning meeting (in-person or online) with the IASW staff team. The SIGs and staff team will gather at the planning meeting to discuss the SIG's proposals to progress the SIG network functions (see 3. below) in the following year.

- 2. The Meeting of the Network shall be chaired by the Chief Operations Officer.
- 3. The Network's functions are;
 - a. To advise on and contribute to the development of policy within the Association.
 - b. To assist in the realisation of the aims of the Association.
 - c. To encourage via the Special Interest Groups the continuous professional development of members.
- 4. A person shall cease to be a Member of the Network;
 - a. where he/she has been absent without an alternate delegate from two consecutive meetings of the Network. Alternates must be from the same SIG Committee and their name must be notified in writing to the Secretary in advance.
 - b. where he/she has failed to pay his/her subscription to the Association in accordance with the membership byelaws.