14 May, 2015

Dear Member,

The IASW Board invites you to consider making an application to become the next Editor of the IASW Journal "The Irish Social Worker."

Following the retirement of Monica Egan as the last Editor of the "Irish Social Worker" journal. The IASW Board decided to take time to prepare for the recruitment of a new Editor, in an open and transparent manner. An interim editorial committee was established in October 2014 with the mandate to review the journal guidelines, survey members opinion of the journal and how best to promote Irish social work research, publish two editions of the journals and make recommendations to the IASW Board regarding the recruitment of a new editor.

The IASW Board have agreed the recommendations below for the recruitment of the next Editor for the IASW Journal.

Criteria for recruitment of Editor

**Essential:**
- Member of IASW
- Have had an article published in The Social Worker Journal or other Journals
- A minimum of 5 years post-qualifying work experience as a social worker
- Ability to work well as part of a team
- Knowledge and understanding of the aims of the IASW

**Desirable:**
- Editorial experience
- Having an article published in a peer reviewed journal
- Active Member of a S.I.G. or current/previous member of ISAW Board/Council
- Post graduate qualification,

**Application procedure:**
Please email your application to the IASW Office: office@iasw.ie
Include: C.V. outlining your relevant experience and a cover letter stating your vision for the Journal, and the reason for your interest in this role.

**Term of Tenure**
Up to three years, with option of this being renewed once.

The Editor needs to inform the Board whether they have an interest in the second tenure a minimum of 9 months before end of tenure in order to allow time for recruitment of new editor
Role
· This is a voluntary role
· Will have overall responsibility for editing the Social Worker Journal
· Will work as part of the editorial committee
· Will ensure reports are provided regularly on progress to the IASW board
· Will aim to have up to 4 Journals per year published (one of which may be a guest Editor)
· Will commit to facilitating a period of shadowing with the new editor at the end of tenure
· Will operate within the rules and bye-laws of the IASW

Administration Office
The IASW office will assist the editor in formatting and preparing each edition for print.

Expenses
Both the committee and editor roles are voluntary, however expenses can be claimed in line with the IASW policy on expenses. Funding for subsistence, photocopying, and relevant training or attendance at relevant conferences subject to agreement by the Board

Closing date of applications Friday 3rd of June at 5pm.

Please contact the IASW office if you require more information.

Kind Regards,

Frank Browne
Chair of interim Journal Committee

Appendix: Guidelines for writing an article for the Irish Social Worker journal